

Oklahoma Association of RC&D Councils, Inc

Quarterly Business Meeting

What are you doing to help the State Association accomplish its Strategic Plan?

Western Hills State Park
10:00 A.M., August 16, 2010

AGENDA

- I. Call To Order: [Chair] Time:
II. Roll Call: [Secretary] Quorum
III. Introductions: [Chair] Information
IV. Minutes of April 2010 Meeting: Action
V. Financial Report: [Treasurer] Information
Claims & Bills: [Treasurer] AIR
VI. Current Business
a. Chairman's Report: Information
b. Council Reports: Information / AIR
Handout - reports were e-mailed monthly to all. Let us know if you need another copy.
c. NRCS Report: Information
d. Committee Reports:
1. OACD Partnership: [Jeff Lockett] Report / AIR
2. 2010 State Summit: [Cherokee Hills] Report / AIR
3. Strategic Plan 2011-2015: [Kristi Coker] Report / AIR
4. Southwest States RC&D: [Jeff Lockett] Report / AIR
5. Legislative: [Randy Cotten] Report / AIR
e. Appoint Nomination Committee: [Chair] Action
Elections in October 2010.
f. Appoint Planning Committee for 2011 Summit: [Chair] Action
g. Appoint 2011 Budget Review Committee: [Chair] Action
VII. New Business - Something so new that it could not make the agenda.
VIII. Next Meeting: - To be determined at this meeting.
Adjourn Time:

Notes - (AIR)action if required || [TBA] to be appointed or to be announced

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INFORMATION

COMMITTEES

Committee Guidelines: Each committee created or established shall be given explicit guidelines as to its purpose, responsibilities, and reporting requirements. Each committee will elect a committee chair from its members. The committee chair is responsible for calling and conducting meetings, managing activities, and communicating with the Council's Chair regarding such.

Standing Committees: Standing committees are on-going. They are the driving force for implementing activities of the Council.

Ad Hoc Committees and Action Teams: Ad hoc committees and action teams shall be created to serve a specific purpose, and when that purpose has been fulfilled, the committee or team is dissolved.

Current Committees

AD HOC OR ACTION

Budget Committee: Usually the Treasurer plus two others assigned by the Chair

Audit Review Committee: Vice-chair or past president plus one or two others appointed by the chair to review the Treasurer's record keeping for the previous 12 months: January through December of preceding year.

Nominations Committee: Immediate past chair, he/she selects two other members and they are appointed by the current chair

State Summit Committee: No specific members assigned

Southwest States RC&D: Jeff Lockett and Pauline Fahle.

STANDING COMMITTEES

Legislative Committee: Randy Cotten [chair], Garold DeWitt, Pauline Fahle

Strategic Planning Committee: John Robertson, Kristi Coker, Martin Roberts, Coleta Bratten, Randy Cotten, Ron Kirby. Assistance provided by Andy Tucker, Carl Smith, and Scott Pace

OACD Partnership Committee: Jeff Lockett [chair], Andy Tucker [observer]